



"Pūlama ka hanauna hou"  
Nurturing the next generation

September 27, 2008 – 9 a.m. to 9 p.m.  
Windward Community College – Great Lawn

**FOOD VENDOR APPLICATION**

(Application also available at: <http://windward.hawaii.edu/hoolaulea/>)

Fee: \$400 postmarked by August 15, 2007  
Fee: \$450 starting August 16, 2007  
Deposit: \$50 to reserve booth by July 15, 2007

Food Vendor Chair: **Sandie G. Carmichael**  
Phone: 235-3278 / 235-7301  
E-mail: sandie@hawaii.edu

- Enclosed is my **application fee** for **\$400**.
- Enclosed is my check for **\$50 to reserve my booth** (approval pending committee review). I understand this is **non-refundable**. I will send you the balance of **\$350 postmarked by August 15, 2008** or **\$400 postmarked after August 15, 2008**.
- Enclosed is a **separate refundable deposit check** for **\$50 for cleaning and damages**.
- We are unable to participate. Please notify us of future events.

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please enter your food selection from the Ho'olaule'a Food Vendor Categories list. Indicate a first and second choice.

Choice #1: \_\_\_\_\_

Choice #2: \_\_\_\_\_

- This is an alcohol-free event. Alcoholic beverages are not permitted on campus.
- Soft drinks, bottled water and ice to be provided by each vendor that wishes to sell non-alcoholic beverages.
- On a first-to-pay basis, vendors will be chosen on the type of food you plan to sell. This is to avoid duplication.
- You are responsible for damages to your assigned work area at set-up, during the event, and at time of take down.
- The refundable deposit check for cleaning and damages will not be cashed. It will be returned to you within 14 days after the event providing there is no evidence of damage and your work area was restored to the condition it was in prior to set-up.
- Children, age 10 and under, are not allowed in the booth area for liability reasons.
- Windward Community College cafeteria, Ko'olau Kafe, will vend food during the event. Monies raised here will go toward furthering the culinary curriculum on campus.

Submit with the application form the following:

1. Check for booth as indicated above.  
 \$400 (by August 15, 2008)     \$50 deposit (by July 15, 2008)     \$450 (starting August 16, 2008)
2. Separate check for cleaning and damages.     \$50
3. Copy of G.E.T. License
4. Department of Health Temporary Food Booth Permit.
5. **Stamped, self-addressed, legal-size envelope to return your \$50 refundable check.**

Checks are payable to: **WINDWARD HO'OLAULE'A**

Mail to: **Sandie G. Carmichael, Windward Community College, 45-720 Keahala Rd., Kaneohe HI 96744**

**MAHALO FOR YOUR CONTINUED SUPPORT TOWARD MAKING THIS EVENT SUCCESSFUL  
WINDWARD HO'OLAULE'A 2008 STEERING COMMITTEE**