

**Social Sciences Department
Meeting Minutes
Thursday, September 20, 2007, 3:00pm, Palanakila 117**

In attendance: Paul Briggs, Pam DaGrossa, Kathleen French, Roy Fujimoto, Toshi Ikagawa
Guests: Elizabeth Ashley, DoI; Margie Coberly, Asst. DoI
Distributed: DoI's proposal for reorganization of DoI office [later revised & redistributed]
Spring 2008 schedule of classes draft
Purpose-Driven Organizational Planning (by S. Brings)
Dean's Advisory Council Meeting Agenda
2 Nuhfer articles on assessment
Email from JN Musto re: student evals for DE courses

Guest Resource People: Elizabeth Ashley, DoI; Margie Coberly, Asst. DoI

- Elizabeth and Margie read through the DoI's proposal and rationale for reorganization of their office. The primary change is in dividing the current responsibilities of the Asst. DoI between an Asst. DoI for Division I and an Asst. DoI for Division II.
- Academic Support has proposed a different change, which Elizabeth and Margie suggest will not address issues of providing service and attention to faculty. Proponents of the two proposals appear not to have discussed their concerns with each other. The proposals will be presented in a forum on October 2, then recommendations will go to the Chancellor who will decide.
- Elizabeth also asked the department what we can cut out of what we're doing to lessen the overwhelming work load associated with the DoI and its procedures and requirements. She welcomes suggestions from faculty.

Reports

1. **Faculty Senate** (Toshi)
 - Winston's University Partners resolution is being revised.
 - The Strategic Planning & Budget Committees resolution is being revised.
 - Winston told Toshi that he sees the resolution for increased faculty participation in orientation events as a "thanks, but..." kind of gesture. He would like us to consider doing it informally instead of as a resolution. Faculty are asked to think about it and we'll talk at our next meeting.
 - The 3 resolutions will be put to a vote on 10/16.
2. **Common Book** (Brian): the first event is Tuesday 9/25 at 4pm Rev. Mike Young.
3. **Other reports** were deferred until the next meeting.

Old Business

4. The schedule of resource persons was confirmed.
5. Roy distributed the spring schedule – send corrections immediately.

New business

6. J. Slark will be at WCC October 9, 10, 11 – Pam, Brian, and Kathleen plan to go as they can; Paul was asked to also represent the department.
7. All other new business was deferred until a later date.

Next meeting: Thursday, October 4, 2007, 3:00pm; Guest: Lui Hokoana

End 4:00pm