

Social Sciences Department
Meeting Minutes
Thursday, August 23, 2007, 3:00pm, Palanakila 117

In attendance: Paul Briggs, Pam DaGrossa, Kathleen French, Roy Fujimoto, Toshi Ikagawa,
Brian Richardson

Distributed: Tentative Meeting Schedule (9/6, 9/20, 10/4, 10/18, 11/1, 11/15, 11/29, 12/6, 12/13)
WS 151 Proposal (for signatures)
ECON 120 Proposal (for signatures)

Announcements

1. **Tour of Roy Fujimoto Social Sciences Resource Center** (Palankila 121): All department members have access. The collection is organized alphabetically by title. Additional information is found on the back of the cases. (Thanks, Roy!)
2. **Department Policy on Adding Students**: Roy stated that we should stick to our policy of not doing overrides except in situations such as when a student needs that particular class in order to transfer the next semester.
3. **WCC Web Site** (Brian): Brian wants us to think about what we want there – even non-academic things such as local restaurants. He would also like to make it a site of learning. It may be running in September. A question was raised about the extent to which department pages will be standardized. Brian said there will be some variation because of different specialties, but that some level of consistency is desired. Standard faculty pages with photos will be included, as will syllabi from previous years.

Reports

4. **Faculty Senate** (Toshi): Marvin Yoshida was selected to be chair of the Dean of Instruction selection committee. Departments, ETC, and Student Services will be included on the committee. The FS voted to use the old student evaluation form for Fall 07 and will look at other options for Spring 08. Schedule Review will be discussed soon. There will be a 1-hour meeting with Morton and Ramsey, and the department will then be asked to vote on it. Roy noted that the Enrollment Management Committee will almost certainly send a letter of support.
5. **Curriculum** (Kathleen): has not yet met
6. **Staff Development** (Paul): There has been no meeting, but the White Elephant sale will be held at Ho‘olaulea. SDC as a line item was raised. Paul said that word from above is that this will not be done yet. Roy suggested a resolution from the Faculty Senate on this and on including sabbatical funding as a line item -- everyone agreed.
7. **IEC** (Pam): The two primary concerns at the last meeting were 1) the poster session on Assessment at convocation and 2) the upcoming accreditation meetings in October.
8. **Tech Vision** (Paul): has not yet met
9. **Women’s History Month** (Kathleen): Kathleen has invited several people and is in the process of putting together the program. The theme for 2008 is “Women in Art.”
10. **Common Book** (Brian): Brian is still cobbling together presentations. Pam will be organizing a social sciences panel in the Fall, so participation is encouraged. All programs will be aired on ‘Olelo this year.
11. **International Education Committee** (Toshi): Toshi is the new chair! If anyone has ideas for international programs or collaboration, let him know. He has spoken with Angela about

bringing international students to WCC. We need to be able to offer ESL classes and a place to stay (not homestay – it is not desirable now). ESL as a distance program may be an option, especially with Japan because of the short time difference. Other possibilities mentioned were non-credit courses in hula and ukulele, and partnering with Tokai or Trans Pacific.

12. **DC Meeting:** The Department Chairs Committee is now called the “Dean’s Advisory Council” and includes lots of different people. The DCs were informed of the change at the meeting. This is very new. Read the minutes.

Old Business

13. **Personnel Issue update:** Frank is teaching his Fall 2007 and Spring 2008 classes.
14. **Schedule of Classes Spring 08:** The ERC will be asking to review the schedule, looking carefully at evening and weekend classes so that we can strengthen them and provide appropriate opportunities for students who rely on them.
15. **Faculty Senate Items will be voted on September 4**, so after reading the Strategic Planning Committee Membership and Budget Committee Membership proposal over – it was sent by email this week -- *email your thoughts, changes, and votes by August 31 to Toshi with a cc to the department*. Paul summarized the situation: They require lots of work of members and compensation is small. Paul sees the most important issues as selection (in the proposal all are invited to join and each who wishes not to must submit justification; the Chancellor will choose from those remaining) and reassigned time. Pam asked “What happens with the justifications submitted by those declining to participate?” Will someone actually read them? Will they be judged or vetted?
16. **Curricular items**
WS 151: Kathleen distributed her course proposal, summarized it, and all present signed their approval. Right now it is a stand alone course, but it may become part of a gender or women’s studies certificate.
ECON 120: Paul distributed his course proposal, summarized it, and all present signed their approval.
17. **Faculty Participate in Student Orientations:** Pam suggested that the department request the faculty senate to make a resolution stating faculty desire to have planned and regular opportunities to be a part of open houses, student orientations, and other activities as appropriate. All present members agreed that we are interested in this and requested Toshi to bring this before Faculty Senate. Roy also suggested we include a note of thanks to Lui for his efforts to this point; all agreed.
18. **Dean of Instruction Search Committee:** Present department members interested in representing Social Sciences on the committee presented themselves or were presented by others: Paul Briggs, Kathleen French, Brian Richardson. Pam requested that the interested parties have an opportunity to speak. They were allotted 20 seconds each by the Chair. The Chair then called for an immediate paper vote. Kathleen was voted to be our representative on the committee. Pam noted that the process of selection was less than ideal.
19. **Ho’olaulea:** The department was asked to participate. Please consider donating items to the silent auction, especially if they relate to your area (e.g., Roy is offering consulting for anyone considering running for office; Paul is offering tennis lessons).
20. **Possible Resource Persons for Future Meetings:** Suggestions were Dean Lui, KC Collins, and Dean Coberly. This will help us be informed and build relationships.

The meeting ended at 4:55pm.

The next meeting is schedules for September 6, 3pm, Pala 117.