

**Social Sciences Department
Meeting Minutes
Thursday, September 6, 2007, 3:00pm, Palanakila 117**

In attendance: Paul Briggs, Pam DaGrossa, Kathleen French, Frank Palacat, Roy Fujimoto,
Toshi Ikagawa, Brian Richardson
Guest: Margie Coberly, Assistant Dean of Instruction
Distributed: Executive Policy – Division/Department Chairs (September 2007)
Chancellor’s Executive Staff meeting August 28, 2007
Spring 2008 Schedule of Classes Timeline
Assortment of articles
Some stats on WCC students Fall 2005
Faculty Senate Meeting September 4 Agenda/Notes
Schedule of meetings and guest resource persons

Guest Resource Person: Margie Coberly, Asst. DoI

Margie reported that there is more work in the Deans office than the 2 Deans can do, which is a disservice to faculty and may contribute to the sense that there is a lack of communication. She likes her job.

Old Business

1. Spring 2008 Schedule of Classes Timeline (distributed): Check it and submit changes to Roy by Monday, 9/10
2. Read E9.113 draft (distributed – re: Div/Dept Chairs) and get comments to Roy.

Reports

1. **Faculty Senate** (Toshi)
 - Ellen I-B is rewriting the resolution on Strategic Planning and Budget Committees
 - October 4 will be an open forum 12:35-1:20 on the proposed M/W/T/R schedule
 - Course Evaluations: eCafe was voted down; the FS wants more study of the options; Angela’s office said we must use the paper versions for now
 - The two proposals for Dean reorganization will be presented at the FS meeting on October 2, 12:35-1:20 in Akoa 117
2. **Curriculum** (Kathleen): has not yet met; sending WI151; will send ECON 120 later
3. **Staff Development** (Paul): There has been no meeting, but the White Elephant sale will be held at Ho‘olaulea; drop off will be announced; Brian is planning for a GPS workshop
4. **Tech Vision** (Paul): Mike Bowles (Chair for Now) will schedule a meeting in September
5. **IEC** (Pam): meets tomorrow (September 7)
6. **Women’s History Month** (Kathleen): still working on it
7. **Common Book** (Brian): Rev. Mike Young will speak 9/24 at 4pm in Akoakoa
8. **DC Meeting**: Roy will report on this next time.

New business

9. Resolutions on Staff Development Committee Funding and Sabbaticals

Draft resolutions were distributed by Pam via email prior to the meeting. Discussion focused primarily on developing a formula to generate the amount of funding to be requested for

SDC. The following was arrived at by consensus : # employees x \$200
It was also agreed that funding of SDC and sabbaticals should be separate resolutions.
(Drafts are included below.)

More Old Business

10. **Department Goals:** discussion is deferred until the next meeting

Next meeting: Thursday, September 20, 2007, 3:00pm; Guests: DoI Elizabeth Ashley, Asst DoI Margie Coberly

End 4:43pm

A Resolution to Request the Chancellor to Include Sabbatical Funding as a Line Item in the WCC Budget

Whereas, tenured faculty are, as described in their contract, entitled to sabbatical leaves “to provide Faculty Members with an opportunity for further professional growth and development so that they may serve more effectively on their campuses and in their field of specialization”¹;

Whereas, sabbatical leaves may provide the primarily opportunity for community college faculty to devote sufficient time toward non-teaching educational programs, research, or other professional activities; and

Whereas, in the past faculty who are fully entitled to sabbatical leave, who have planned worthy programs during their leave, have been denied leave due to insufficient College funds;

Be it resolved that the Faculty Senate requests the Chancellor to include sufficient funding for sabbatical leaves for at least four (4) faculty as a line item in the annual WCC budget.

A Resolution to Request the Chancellor to Include Staff Development Committee Funding as a Line Item in the WCC Budget

Whereas, faculty and staff development is recognized by the college as vital for college growth;

Whereas, the Staff Development Committee has consistently provided and/or funded opportunities for personal and professional development for campus faculty and staff;

Whereas, the contributions of the Staff Development Committee are valued by the WCC faculty, staff, and administration; and

Whereas, development opportunities require expenditure of monies;

Be it resolved, that the Faculty Senate requests the Chancellor to include funding for Staff Development Committee as a line item in the WCC budget, the amount to be calculated based on the formula

employees x \$200 = SDC budget request

¹ Section A of Article VI, Leaves of Absence with Pay, 2003-2009 UHPA/UH-BOR Agreement